

Union College assures its graduates that their four-year Union College degrees are of high quality and will serve them satisfactorily. Guaranteed Education grants graduates the privilege of returning to take additional courses toward degree satisfaction with no charge for tuition (up to the current maximum full-time credit limit). The following conditions apply:

ELIGIBILITY	GUIDELINES
<ul style="list-style-type: none"> <li>• Must have earned at least 64 semester hours in residence</li> <li>• No sooner than two years after graduation.</li> <li>• No later than six years after graduation</li> <li>• Any previous account at Union College must be paid in full</li> <li>• Students who have graduated with a personalized or General Studies major or with a Bachelor of Technology degree are not eligible</li> <li>• Must maintain satisfactory academic progress each semester (2.0 minimum semester GPA) in order to continue in the Guaranteed Education program</li> </ul>	<ul style="list-style-type: none"> <li>• Only fall/spring semester tuition is covered up to the current maximum full-time credit limit. Guaranteed Education students will be responsible for full tuition for credits above that limit.</li> <li>• Students paying full tuition will receive priority for enrollment in limited-enrollment classes and sections.</li> <li>• The guarantee of no tuition is limited to taking the major and contextual requirements for ONE additional major. It does not apply to additional or changed majors.</li> <li>• Expenses <b>NOT</b> covered:               <ul style="list-style-type: none"> <li>○ programs already discounted (summer school)</li> <li>○ professional phases of the Nursing, Occupational Therapy Assistant, Physician Assistant, and International Rescue and Relief programs</li> <li>○ laboratory fees, off-campus courses (including those in affiliated programs like Adventist Colleges Abroad)</li> <li>○ ASB fees, food service charges, room rent, general fees, and other miscellaneous charges</li> </ul> </li> </ul>

**STUDENT REQUEST**

UC-ID \_\_\_\_\_

Student Name: \_\_\_\_\_ Last 4 digits of SSN \_\_\_\_\_

Current Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Entering Term: Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_

Planned Major \_\_\_\_\_ Planned Graduation Date (MM/YYYY) \_\_\_\_\_

- I certify I have **NOT** attended any college/university since I last attended or applied to Union College.
- I certify I **HAVE** attended the following college(s)/universities since I last attended or applied to Union College. (*Official Transcripts will be required in order for student to complete registration.*)

List educational institutions and dates attended since UC attendance:

\_\_\_\_\_

I request approval for Guaranteed Education and **have attached a list of all major and contextual courses** I need to fulfill the requirements of the degree. **(Please sign and date attachments as well.)**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**APPROVAL SIGNATURES**

Student Financial Services \_\_\_\_\_ Date \_\_\_\_\_

Advisor \_\_\_\_\_ Date \_\_\_\_\_

Division Chair \_\_\_\_\_ Date \_\_\_\_\_

Academic VP \_\_\_\_\_ Date \_\_\_\_\_

Records Office \_\_\_\_\_ Date \_\_\_\_\_

**(Return completed/signed form and attachments to the Records Office)**