

# Satisfactory Academic Progress

## 2024-2025 appeal (SAP)

### 1 - Student Information

Student Name \_\_\_\_\_ ID# \_\_\_\_\_

An undergraduate student must maintain an overall cumulative grade point average of at least 2.0 and satisfactorily complete two-thirds of their overall attempted hours.

### 2 - Explanation

Please explain any extenuating circumstances which you believe contributed to your inability to maintain Satisfactory Academic Progress (SAP) as described in the attached Union's Satisfactory Academic Progress Policy:

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### 3 - Plan of action for academic improvement

Create a plan for your **next enrolled semester** with your Academic Advisor with a class load that you can successfully complete.

Course #	Course name	Credit hours	Instructor

**TOTAL SEMESTER HOURS** \_\_\_\_\_

After consulting with your academic advisor, please explain your specific plan of action to meet Union's SAP Policy requirements for financial awarding eligibility: (i.e. Student Success, time management, etc.)

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Student signature \_\_\_\_\_ Date \_\_\_\_\_

**I RECOMMEND THIS CLASS LOAD FOR THIS STUDENT AND BELIEVE THE CLASSES CAN BE COMPLETED SUCCESSFULLY.**

Academic advisor's signature \_\_\_\_\_ Date \_\_\_\_\_

### 4 - Registrar's approval

This section to be completed and signed by the Registrar if the cumulative GPA is less than 2.0

PREVIOUS TERM GPA \_\_\_\_\_ TOTAL CUM GPA \_\_\_\_\_

\_\_\_\_\_ TERM GPA needed to achieve 2.0 CUMULATIVE GPA based on student's proposed schedule

Registrar's signature \_\_\_\_\_ Date \_\_\_\_\_

**(For office use only)**

Approved

Denied

Comments \_\_\_\_\_

SFC Committee Initial \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE RETURN THIS FORM TO STUDENT FINANCIAL SERVICES NO LATER THAN ADD/DROP DAY — AUG. 27 (FALL 24), JAN. 14 (SPRING 25), or May 6 (SUMMER 25).**

# Satisfactory Academic Progress

## policy

**UNION**  
ADVENTIST UNIVERSITY  
Student Financial Services  
sfs@uau.edu  
402.486.2505

### **Satisfactory progress to keep financial aid**

Students receiving Title IV federal financial assistance must maintain satisfactory academic progress toward their degrees. This progress is measured at the end of each semester both qualitatively (GPA) and quantitatively (semester hours completed).

An undergraduate student must maintain an overall cumulative grade point average of at least 2.0 and must satisfactorily complete two-thirds of their attempted hours per semester. A graduate student must maintain an overall cumulative grade point average of at least 2.8 and must satisfactorily complete two-thirds of their attempted hours per semester.

In addition, a student will become ineligible if the student exceeds 150% of the credit hours necessary to complete the student's program, as listed in the bulletin. In calculating the 150% all credit hours attempted will be included. Even those with grades of F, I, repeated courses, remedial courses, and courses taken at other institutions, whether financial aid was received or not, count toward the quantitative total. If a student changes their major the hours from their previous program that qualify for their new program will be calculated in the 150% total. Union allows for one major change when calculating the 150%.

### **Financial aid warning**

Students who fail to meet all SAP regulations receive a financial aid warning for one semester. During the warning semester, students are eligible to receive financial aid as awarded. Performance during this semester determines whether financial aid is given in future terms. Federal, state and institutional aid is terminated after the warning semester if the student fails to meet the overall 2.0 GPA requirements and/or reach the minimum hours necessary.

### **Financial aid termination**

A student who does not meet satisfactory academic progress standards will not be eligible for federal, state or institutional aid.

### **Financial aid probation appeal**

Students have the right to appeal this decision. Appeals must be based on relevant, significant and documentable extenuating circumstances such as serious injury, illness, death of a close relative or other special circumstances.

Appeal form is online and must be submitted to the Student Financial Services director no later than the semester add/drop date. There are NO exceptions. If an appeal is approved, the student will be placed on financial aid probation for one semester and evaluated at the end of the semester.

Students who are disqualified from receiving financial aid may choose to re-enroll. However, any previous balance and all tuition and fees for the current term must be paid or guaranteed prior to enrollment.