

# 2026-2027 verification worksheet

## federal student aid programs

**UNION**  
ADVENTIST UNIVERSITY  
Financial Aid Office  
financialaid@uau.edu  
402.486.2505

**Dependent:** Please complete this required verification worksheet as part of the verification process. The information you provide will be compared with your other submitted documentation to confirm that the details reported on your FAFSA are accurate. Please read the instructions carefully and provide all required information.

1. If you and your parents provided consent to directly transfer Federal Tax Information from the IRS into the FAFSA, a 2024 tax return is not necessary to provide. However, if there are items that were self-reported or additional items that we need to verify, you may be requested to provide the 2024 Tax Return.
2. If you and your parents did NOT provide consent, you will need to provide:
  - a. 2024 Tax Return Transcript at: [www.irs.gov](http://www.irs.gov) or call (800) 908-9946.
  - b. OR you can provide a signed copy of the 2024 1040 Tax return to include ALL accompanying schedules.
3. If your parents did NOT file a 2024 tax return or are NOT required to file an IRS 1040, you must provide:
  - a. Verification of Non-filing from the IRS (Complete form 4506-T, box 7 and box 9 to request this for December 31, 2024 tax year).
  - b. 2024 W-2 forms from all employers
4. Complete all sections of this worksheet.
5. Sign the Worksheet - you and your parents must sign the worksheet.
6. Submit all required documents to the Financial Aid Office.

### Student Information

First name \_\_\_\_\_ Last name \_\_\_\_\_  
Middle name \_\_\_\_\_ Union ID number \_\_\_\_\_  
Address (include apt. #) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_  
Date of birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Phone number (with area code) \_\_\_\_\_  
Email address \_\_\_\_\_

### Student- Check the box only if you will not file and are not required to file

- I attest that I have not filed an IRS 1040 for 2024 and I am not required to file an IRS 1040 for 2024. I have attached all of the W2 forms I received for 2024.

### Parent- Check the box only if you will not file and are not required to file

- I attest that I have not filed an IRS 1040 for 2024 and I am not required to file an IRS 1040 for 2024. I have attached all of the W2 forms I received for 2024.

## Employer and W-2 information

List the names of all of your employers and the amount earned from each in 2024. Please provide IRS W-2 Forms from each employer you worked for in 2024. If you did not file taxes in 2024 and your employer did not issue you an IRS W-2 Form, please list the employer and the amount earned from each employer.

Student employer	Student earnings	Parent name	Parent employer	Parent earnings

## Additional income

Both tax filers and non-tax filers must list any untaxed income received in 2024. Be sure to enter zeros if no funds were received. Failure to complete this section will delay the processing of your verification.

Applicants with no taxable income, no earned income or no untaxed income as reported in this section will be required to submit a LOW INCOME VERIFICATION FORM showing how living expenses were met.

Student	Calendar year 2024	Parents
\$	Child support received due to divorce, separation or legal requirement. List the names and ages of the children receiving the child support.	\$
	The person's name to whom the support is paid.	
	Address where the children live.	

## Signatures

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's signature

\_\_\_\_\_  
Date

Return by mail or email to:

Union Adventist University, Financial Aid Office  
3800 South 48th Street Lincoln, NE 68506  
Phone: 402.486.2505  
Email: financialaid@uau.edu